



Caledonia Gladiators Basketball

Team Manager – Men's Team

Job Specification

Overview

Caledonia Gladiators, Scotland's professional basketball franchise, are looking to appoint a full-time Team Manager. We seek a highly effective, enthusiastic, and motivated individual to immerse themselves in our professional basketball team programme. The Team Manager will be the main liaison between players, coaches and other club personnel, and require clear and effective communication skills, as well as the ability to plan, coordinate and organise.

Accountability

The Team Manager will report to Caledonia Gladiators Head of Professional Teams and will work closely with our Head Coach, Head of Basketball, extended coaching team, S&C and medical staff.

Key Responsibilities

- Act as the first point of contact for all coach and player needs.
- Facilitate, manage, and support all areas of the pro program, including coach and individual player needs.
- Manage all game-day operations, including travel itinerary, accommodation, resources, budget, player and coach arrangements.
- Support the coaching team with all player personnel and relations.
- Collate and distribute information regarding weekly practice and game scheduling.
- Manage and coordinate resources, including but not limited to kit, balls, equipment, medical and other essentials.
- Assist with on-court and off-court practice duties.
- Engage and liaise with external or associated agencies.
- Manage and coordinate information and operations in accordance with the season calendar, including home and away fixtures.
- Promote and maintain a positive team ethos and ensure compliance within all club and league regulations.
- Serve as the emergency contact.

Experience

Essential	Desirable
Previous experience working within a Sport Club environment. A practical understanding of professional athlete management. Experience in working with a network of people. Full clean UK Driving License.	Previous team manager experience.

Knowledge, Skills and Qualities

Essential	Desirable
Highly developed inter-personal and communication skills, including verbal, written and all other appropriate forms. Excellent abilities around planning, organisation and multi-tasking. Agility and poise around operational change. Strong relationship management. Ability to manage challenge and cope under pressure. Enthusiastic, motivated and willingness to expand current skills and qualities.	Knowledge within high performance environments Understanding around working with and supporting high performance athletes. A keen interest in Basketball.

Terms and Conditions

Hours: 37.5 hours per week.

The successful applicant will be expected to build the 37.5-hour week around the needs of training and fixture scheduling on a flexible basis.

Application Details

All applications, including covering letter and CV should be sent to enquiries@caledoniagladiators.com

Start date: *To be agreed.*